

**Headteacher: Mr. Kevin Reynolds**  
Princess May Primary School  
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**Monday 19 July 2021**

Dear parents and carers,

### **September arrangements: step 4 of the government roadmap out of lockdown**

I write regarding the recent government announcement and advice relating to step 4 of the government roadmap out of lockdown.

I am pleased to inform you that there have been a number of positive changes to the guidance which should essentially allow the school to return closer to pre-pandemic arrangements. The key change is that 'bubbles' will no longer be in place, meaning the likelihood of you being inconvenienced by bubble closures 10-day isolation is now greatly reduced. The key changes can be found below:

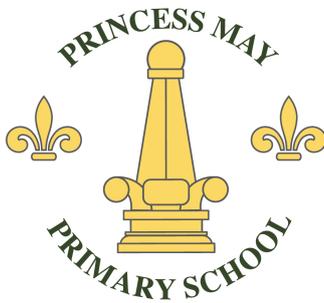
- Bubbles to cease, including the need for whole bubbles to isolate due to a positive case
- Usual start and finish times for pupils to resume: an 8:55am start and a 3:25pm finish
- Nursery, Reception and KS1 children to enter and leave through the double gates on Barrett's Grove
- KS2 children to enter and leave through the double gates on Princess May Road
- Parents and carers to continue to collect on-site from each class' line at the end of the school day: gates to open at 3:25pm
- The dining hall to re-open with children no longer needing to eat lunches in classrooms
- Playground equipment to be in use for all children at break and lunchtimes
- School office to be opened to visitors and for parental enquiries

The DfE guidance that this is based on can be found here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1002322/Schools\\_guidance\\_Step\\_4\\_update\\_for\\_14\\_July.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1002322/Schools_guidance_Step_4_update_for_14_July.pdf)

Although we are delighted to be able to return to almost full normality, there are a number of things we will keep in place, both to improve the running of the school day and to ensure that Princess May remains a safe place for all:

- Children to continue to come to school in their P.E kits on their P.E days, meaning more time spent being active, and less time changing
- Parents and carers to continue dropping off at the gates; with the 'drop and go' system remaining in place - all children will be supervised by adults immediately as they enter the school gates



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- Staff to continue to test twice-weekly from September
- Hand sanitiser and extensive hand-washing procedures to remain in place for staff and children

The Department for Education (DfE) has asked us to update our [risk assessment](#) as well as produce an [outbreak management plan](#), both of which I would encourage you to read and feedback on should you so wish using the special email address of: [reopening@princessmay.hackney.sch.uk](mailto:reopening@princessmay.hackney.sch.uk)

You will see from the school's risk assessment documentation that extensive measures have yet again been put in place to try to reduce the risk of infection in school. We will also be taking careful steps to re-educate all children of the expectations, including hand-washing and 'catch-it, bin-it, kill-it'.

#### Reminder: entrance and exit gates

Year Group	Start Time	Finish Time	Gate
Nursery	8:55am	3:25pm	Barrett's Grove
Reception	8:55am	3:25pm	Barrett's Grove
Year 1	8:55am	3:25pm	Barrett's Grove
Year 2	8:55am	3:25pm	Barrett's Grove
Year 3	8:55am	3:25pm	Princess May Road
Year 4	8:55am	3:25pm	Princess May Road
Year 5	8:55am	3:25pm	Princess May Road
Year 6	8:55am	3:25pm	Princess May Road

*Please do take note of the new arrangements for drop-off and collection.*

I would like to take this opportunity to thank you for your support this year and to wish you a very safe and restful summer holiday. We are looking forward to seeing you all back safely on Thursday 1<sup>st</sup> September at 8:55am.

**A reminder that school finishes at 1:15pm on Wednesday for all year groups.**

Yours sincerely,

Mr Reynolds  
Headteacher

