



## REGISTRATION FORM

### SUMMER TERM 2019

Please complete this form including the timetable at the back of the form to indicate which club(s) you would like your child to attend.

**All registration forms should be returned to the school office by Thursday 4<sup>th</sup> April 2019.**

#### REGISTRATION AND PAYMENTS

Registration must be completed and payment received before your child is allowed to attend clubs.

All outstanding debts must be cleared before your child is allowed to attend clubs.

After registration you will receive a confirmation letter with a QR Code to make payments at any PayPoint. Payments can only be made online or using the PayPoint system.

#### WE NO LONGER ACCEPT CASH OR CHEQUES IN THE SCHOOL OFFICE

Term	After School Clubs Dates	Payment	Cost of <u>one</u> club
Open Days	Tuesday 23 <sup>rd</sup> April – Friday 26 <sup>th</sup> April	Pay as you go	£3.50 per day
Summer 1	Monday 29 <sup>th</sup> April - Friday 24 <sup>th</sup> May	By Sunday 28 <sup>th</sup> April	4 weeks - £14.00

#### LATE COLLECTION

Clubs end at 4.45pm. There will be a late collection fee of £2.50 for every 5 minutes after 4.50pm.

Children collected late more than 3 times in a half-term will result in their clubs being cancelled.

#### REGISTRATION

First name:	Surname:	Child's teacher and year group at Princess May:
Date of birth and current age:	First language:	Is your child's sibling attending any clubs: Yes <input type="checkbox"/> No <input type="checkbox"/>
Medical/ Allergies info:	My child can go home alone: Yes <input type="checkbox"/> No <input type="checkbox"/>	

#### **I request a place for my child in Summer Term 1**

- I agree to pay in advance.
- I agree for my child to attend the clubs allocated.
- I understand that this is a binding 'contract' and my child's place can be withdrawn if they do not follow the behaviour policy or fail to attend 3 sessions, not authorised. No monies will be refunded.
- I will collect my child promptly at 4.45pm and agree to pay a late fee of £2.50 for every 5 min if my child is not collected on time.

Parent/carer signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/carer name: \_\_\_\_\_ Telephone no: \_\_\_\_\_

2<sup>nd</sup> Contact Name: \_\_\_\_\_ Telephone no: \_\_\_\_\_