School Risk Assessment For: Contextual Risk Assessment

RISK ASSESSMENT FOR:	All employees/Pupils		What is being risk assessed?	General access / Security / Safeguarding
Assessment by	Jennette McCree-Boyle	Date: 02/03/2021	Current Review date:	29 September 2022
Headteacher Approval	Kevin Reynolds	Date: 02/03/2021	Next Review date	September 2023

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	Are Normal Control Measures Sufficient? Y/N/NA
			Physical/Site Security	
Visitors gaining access to pupils without staff knowledge **Children leaving site**	Pupils Staff Visitors	Abduction, assault, child protection issues	- Supervision levels appropriate - Culture in which strangers are challenged - Fencing and walling around school is between 5-8m high. All boundaries well defined and in good condition (no hole/gaps). - Gates closed during school day with fob security access - Clear signage for visitors to main entrance - Clearly defined route once on site - Outside areas are enclosed ensuring visitors have restricted access within school - There are 5 entrance points to the school. - Only 1 point is accessible to visitors during the day. - A separate gate for pupil arrival and departure is used and restricted to specific times during the day with 2 members of staff on duty. - All other points are locked. - Areas of site identified as higher risk out of bounds to pupils and locked - All visitors report to reception and sign in /out using Inventry system. Visitors wear visible visitors' badge (red) and escorted when on site. - Restricted / controlled access to building eg door entry intercom, staffed reception, keypad/fob access etc	- Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes - Yes

Intruders gaining access outside school hours		Theft, arson, malicious damage	• Exterior gates / doors kept locked when school not in use. Windows fitted with latches and catches where appropriate.	• Yes
			• Members of the public prevented from entering unauthorised parts of the buildings during community or evening use.	• Yes
			• Good relationship with community.	• Yes
			• Adequate external security lighting.	• Yes
			• Inventory of both permanently and temporarily issued keys maintained.	• Yes
			• CCTV fitted and recorded/ monitored.	• Yes
			• All boundaries well defined. Fencing 5-8m high and in good condition. Gates locked when school not in use.	• Yes
			• Intruder alarm fitted and maintained. System connected to a remote monitoring station (Secom).	• Yes
			• Intruder alarm system operated using fob. Fobs distributed to 4 staff members.	• Yes
			• Access to roofs restricted (2 main doors locked)	• Yes
			• Waste bins secured as far from buildings as possible (locked bin store)	• Yes
Unsuitable supervision arrangements for pupils.		Injuries arising from uncontrolled activities or safeguarding situations.	• Staff training includes awareness of school safeguarding arrangements.	• Yes
			• Staff monitor staircases during transitions from playground to class.	• Yes
			• Teachers monitor use of toilets during lesson time and challenge pupils using them frequently	• Yes
Features within school environment which create blind spots or places where trespassers or children can hide.		Blind spots create spaces where bullying/abuse can happen unseen	• Member of staff monitors use of outdoor children toilets during morning break time.	• Yes
			• Lunchtime supervisor monitors use of outdoor children toilets during lunch time.	• Yes
			• Teachers alert other staff member if pupil is not in class.	• Yes
Contractors on Site.		Abduction, assault, safeguarding issues	• Agreed programme of work with school and Hackney Council	• Yes
			• Letter of Assurance completed for all contractors on site.	• Yes
			• I.D checks for all contractors on site	• Yes

		Fencing & Scaffolding	• Construction work undertaken in a separate secure & restricted area (secured by fencing)	• Yes
			• Fencing to be secured to limit potential for Restricted access to construction areas for all pupils, staff and visitors.	• Yes
			• Contractors to ensure scaffold does not impede access to building, entrances, and any vehicular or pedestrian movement.	• Yes
			• Contractors to ensure that suitable protection is in place to prevent items and dust from falling to lower levels.	• Yes
			• Low level stations are to be painted in colour white or yellow.	• Yes
			• Access to scaffolding around school building will be restricted to all children, staff and visitors with access to authorised personnel only.	• Yes
			• Temporary construction fencing to be made access secure (using zip ties/padlock et cetera) to prevent entry by unauthorised persons.	• Yes
			• Contractor foreman and Site manager to check access regularly throughout the day	• Yes
		Fire Evacuation	• Arrangements for Fire Evacuation during External Fabric Works in place and communicated to children during assembly and staff.	• Yes
		Vehicular access	• Contractors' vehicles not permitted into school site at start of school, during breaks, lunchtime and at end of school day.	• Yes
			• School site manager and construction project manager monitor all vehicles coming onsite outside restricted hours.	• Yes
		Contractor Access	• Contractors will use the school office gates and access to carpark gate will restricted and controlled by the school	• Yes

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			General Safeguarding	
Failure or Weakness in systems or procedures or deterioration of physical arrangements	Pupils Staff	Actual or potential harm to children or staff	• **KCSIE:** All staff and governors read and understand part 1 Keeping Children Safe in Education, and review this guidance at least annually. • **Safeguarding procedures** include: - child protection and safeguarding and prevent policy, - staff behaviour policy - staff code of conduct - Whistleblowing policy - Attendance Policy - Managing allegations against staff procedures - Single Central Record (SCR) updated continuously and checked by Headteacher, safeguarding governor termly - Clear role and responsibility of Designated Safeguarding Leads - DSL posters made displayed in every room across the school site - Attendance Policy - Home visits conducted on first day of absence following a risk assessment - Safeguarding leaflet provided to all visitors - Referrals to Hackney MASH • **Training:** - Safeguarding and Prevent training for staff - Safer recruitment trained staff members - Safeguarding assemblies, weekly wellbeing sessions, PHSE curriculum - Gangs-line training for Year 5 & 6	• Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes

			- Online Safety – computing curriculum, assemblies, staff, pupils & parent training	• Yes
			• **DBS Certificates:** All staff, including supply staff, regular visitors and volunteers are subject to Disclosure and Barring Service (DBS).	• Yes
			• **Identity Badges:** all adults provided with a lanyard to be displayed at all times within school. Adults without a lanyard are challenged.	• Yes
Hazard / Risk	**Who is at Risk?**	**How can the hazards cause harm?**	**Normal Control Measures**	**Are Normal Control Measures Sufficient?** **Y/N/NA**
Individual characteristics or behaviours				
• Learning disabilities • Recent bereavement or loss • Low self-esteem or self-confidence • Experience of being bullied themselves and/ or coercion into bullying others • Has been bullied • Unsure about their sexual	Pupils staff	• History of aggressive behavior • History of cruelty to animals • Socially and emotionally isolated • Recruiting others into exploitative situations • Concerns raised regarding sexualised or sexually harmful behaviour during childhood • Cold, callous attitude towards offending & appears to lack of empathy	• Staff Safeguarding training • Weekly Safeguarding updates • Online Safety training Staff, children, parents • Anti-Bullying policy • Anti-bullying week • Circle time • Place 2Be 1-1 counselling • Place 2Talk drop in • Zones of regulation in classes • Pastoral team support (DSL, SENDCO & Place2B) • Weekly DSL meeting (Headteacher & Deputy) • REU referral/support • PSP for vulnerable pupils • Referrals to Hackney MASH	• Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	Are Normal Control Measures Sufficient? Y/N/NA
orientation or unable to disclose sexual orientation to their families or peers • Missing from home or from school • Absent or suspension from education or training		• Evidence of bullying behaviours • Evidence of distributing sexually inappropriate images • Allegations have been made against them in respect of abusive behaviours, including when 'no further actioned' • Recent or rapid disengagement from education	• Referrals to Hackney Early Help • Referral to Young Hackney • Referral to Hackney CAHMS	• Yes • Yes • Yes
Familial / Home				
• Chaotic or dysfunctional household • Historic experiences of abuse or neglect • Historic domestic abuse	Pupils Staff	• Current domestic abuse • Current experiencing of abuse and neglect • Family members, such as siblings, have recruited others into exploitative situations • Concerns raised regarding sexualised or sexually	• Local Authority 'MASH Consultation Line' used for advice and guidance • Signed up to Metropolitan Police Operation Encompass initiative • Place2Talk • Place2Be 1-1 • Staff Safeguarding training • Weekly Safeguarding updates • Onward referral to Young Hackney • Referral to Hackney MASH	• Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes

• Recent bereavement or loss within the family • Parental mental health or learning needs • Non-engagement associated to cultural dynamics (i.e. class, gendered norms etc.) • Extremism/ radicalization • a family arranging a long holiday or visit to family overseas during the summer holidays (i.e. FGM). • Unexpected, repeated or prolonged absence from school (i.e. FGM).		harmful behaviour within family • Harmful/Oppressive attitudes towards young women, sexuality, relationships and consent within the family • Exposure of children to extremist ideology poises a real risk that they could support or partake in an act of violence • Extremism can hinder social development and educational attainment • Family members gang associated or involved in criminal behaviours • Family members justify Female genital mutilation (FGM) for religious, social and cultural reasons.	• Referrals to Early Help • Referral to Young Hackney • Referral to Hackney CAHMS • Attendance monitored daily including first day home visits. • Robust management review process for holiday/absences • Safeguarding and Prevent Policy • Safeguarding and Prevent training for staff	• Yes • Yes • Yes • Yes • Yes • Yes • Yes

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Peer				
• Experiences of abuse or neglect within the peer network • Members of peer network have been victimized in the community – including by gangs – or bullied within school • Members of the peer network have been missing from home or care • Members of the peer network have a shared recent bereavement – for example of a peer	Pupils Staff	• History of aggressive or offending behaviour within the peer network • Disclosures made by others about the peer network have been withdrawn • Peer group has recruited others into exploitative situations • Concerns raised regarding sexualised or sexually harmful behaviour within the peer group • Harmful/Oppressive attitudes towards young women, relationships and consent shared within the peer group • Obsession/ pre-occupation with pornography within the peer group • Evidence of sexual bullying and/or distributing sexually inappropriate images within the peer group	• Place2Talk • Place2Be 1-1 • Staff Safeguarding training • Weekly Safeguarding updates • Referrals to Hackney MASH • Referrals to Early Help • Referral to Young Hackney • Referral to Hackney CAHMS • Access to Breakfast Club • Access to After School clubs	• Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes

		• Peer group have been involved in anti-social or offending behaviours • Members of the peer group have been missing together		
Hazard / Risk	**Who is at Risk?**	**How can the hazards cause harm?**	**Normal Control Measures**	**Are Normal Control Measures Sufficient?** **Y/N/NA**
Remote Learning				
• sexual grooming and sexual exploitation • creation and distribution of child abuse images • online aspects of child trafficking • online radicalization physical and mental abuse of children • selling and distributing illegal drugs • revenge pornography,	Pupils Staff	**Conduct risk:** includes bullying, sexting, harassing, being aggressive or stalking; or promoting harmful behaviour such as self-harm, suicide, pro-anorexia, bulimia, illegal drug use or imitating dangerous behaviour. **Contact risk:** includes being bullied, harassed or stalked; meeting strangers; threats to privacy, identity and reputation (for example, through embarrassing photos shared without permission, a home location being identified, someone impersonating a user, users sharing information with strangers); and violence, threats and	**Expectations of behaviour and conduct shared with children:** - how to stay safe online and in this platform (safeguarding features) - How to behave with each other (online etiquette) - What to do in the event of a problem or any inappropriate behaviour - Consequences of inappropriate behaviour. **Online activity and student conduct to be monitored.** - Unannounced, drop-in, monitoring of online activity by SLT to ensure that teaching is in line with the code of conduct. - Chat from the session is moderated by the teacher during the lesson. - Breakout room monitored. - Reporting procedures in place, known to all staff, students and parents. - Teachers must put students 'on hold' or back to waiting room if they have to leave the meeting for any reason, and must end the meeting when the class finishes. **Security features include:** - Different levels of security according to version of application used. - The need to ensure updates are applied to enable latest safeguards. Settings managed by appropriately trained person.	• Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes • Yes

| harassment and malicious communications. | | abuse directly aimed at individual users and/or groups of users.

Content risk:
exposure to age-inappropriate material such as pornography, extreme violence, or content involving hate speech and radicalisation | - Meeting link (unique for each lesson)
- Virtual Classroom – teacher aware of expectations - Student and Parent aware of expectations
- Teachers trained in online teaching and safety for children, including platform features which can be used for safeguarding, and how to report concerns | ● Yes
● Yes

● Yes |